

**Minutes for the Taradale Bridge Club Committee Meeting to be held at the clubrooms at 10.30 am on 12<sup>th</sup> September 2023**

**Present:** Clodagh Norris, Alison Hucker, Robyn Andersen, Viv Pinkham, Sally Woods, Linda Smith, Jo Hayes, Debbie Gibson, Helen Kemp, Karen Randell, Colin Dolley and John Sowerby.

**Apologies:**

Ruth Spittle, Teresa Thorn, Raelyn Henderson, Meg Rodel

The minutes of the last meeting had been circulated and it was moved by Jo that they be taken as true and correct. Seconded Alison.

**Matters Arising:**

**Agreement contracts** between Māhjong and Country Music Club using the rooms. Meg offered to simplify the document to one page and include a bond of \$350. Table money for each group to be decided at the end of the year. To be discussed at the next meeting.

**Maintenance group** report received from John. He has fixed the damage to the toilet wall. The Committee agreed that an invoice be sent to the Country Music Club For \$100 + GST for the repair. Wash down of Club building to be deferred. Les Dunnet has cleaned the outside windows and Raewyn Cooper cleaned the inside windows. John is getting another paint chart for paint for the deck. Jo will help choose the colour. John is going to buy gutter brushes. John has negotiated prices for a hot water cylinder (\$2,841 +GST) and electrical work (\$985 +GST). No date from Ben, Devine Plumbing for installation but possibly September. Shelves to be relocated after hw cylinder installed. John asked that after the present hot water system is removed, it can be sold on Trade Me. Robyn to advise Rock Gas that we no longer need gas supplied. Toilet rolls are to be placed on the shelf above the basin to avoid another roll blocking the toilet. Robyn to ask Glenda (cleaning person) to leave toilet rolls on the shelf above the basin. John has offered the Maintenance group to fill in with cleaning when Glenda is away. Glenda cleans on Thursdays and Monday mornings after the Country Music club has finished.

Debbie reported that twice on a Monday night session people haven't been able to get into the office. John is getting lock boxes replaced for the office and the kitchen. Office keys have been distributed to directors and others who need them.

**HSM:** the matter of the disputed invoice has been resolved and HSM will be monitoring security from today.

**Review of the Constitution:** Jo has gone through this and a non playing members category has been added and lodged with the Charities Commission. . Jo is going to update The Incorporated Societies site.

Peter Ramsey has awarded B points for our junior tournament.

**Haverdale tournament:** A special thanks to Viv for organising a very successful day and to Director Peter Ramsey who used a special movement of thirteen pairs from each club. The winners on the day were Taradale so the trophy was kept by our Club. We look forward to visiting Havelock North next year for the next tournament.

### **Financial Report as at 31/8/23**

Chq Account Balance: \$9,470.03

Savings Account: \$118,778.68

1/9/23 \$5,000 transferred to Future/Maintenance Account.

GST: \$168.47 to pay. GST return filed 7/9/23

Accounts to pay: \$1,457.30 most due 20/9/23

Robyn presented her financial report and moved that payments totalling \$1,457.30 be approved. Seconded: Sally.

Robyn also moved that the Cash Summary be approved. Seconded: Linda.

### **Social Almoner**

Jan sent Jo a card wishing her well in her new home.

Congratulations to Alison on a very successful **Novice and Junior Tournament**. The Committee spontaneously applauded Alison on the work she has put into this Tournament. Next one 17<sup>th</sup> September. 3 packets of chips and 3 dips to go with drinks. Alison needs a float. Alison is going to run Novice/Junior Fun Afternoons beginning March next year. Supported bridge is to finish next week.

### **Warranty Document**

Jo has asked Ron to go through the Building Warranty document and Ash to follow up warranties. Tasks that need to be done to be added to the Maintenance diary.

**Storage area:** has been rationalized.

Potential new Committee members: Raelyn, Karen, Colin, Teresa.

**Urns** - old urn has been disposed of and a new one has been purchased.

### **New Members**

Murray Wiggins, Associate member, 027 499 1373

Russell Wiggins, Full member, 021 791 806

### **Inwards Correspondence**

Quote from M T Carroll Ltd for installing hot water units

Ash Fitchett - security system and CCTV coverage while Ash is away

Email from John Sowerby to Devine Plumbing

Email from HSM group re alarm monitoring

Email from Lyn Bowcock re Wednesday convenor

Lovelock NZ wide Pairs 2023

Bridge Teachers Conference – info forwarded to Linda

Registration for Incorporated Societies

Charities Services Newsletter. Updated Taradale Bridge rules

Request from Sue Fenwick to reconsider a donation from Janice Willoughby for a sign for the bar

Minutes NZ Bridge national conference

Minutes of NZ Bridge board meeting

Feilding Intermediate Tournament

Flyers for Havelock North Junior and Intermediate pairs Tournaments  
Flyer for North Harbour Spring Pairs  
Emails from Janice Willoughby re tablecloths  
Email from Ash to Jason Tickner re bike stand  
Active Directors from NZbridge  
Emails from Ash and Martin Olsen re demo mode on Bridge pad  
Feedback from Mel Auld, NZ Bridge  
Fujifilm Business Innovation NZ - Printing Rates change  
Names of delegates for NZBridge AGM

### **Outwards Correspondence**

Flyers for Learn to play Bridge sent to all Intermediate and Secondary schools in Hastings, Havelock North and Napier  
Flyers for Learn to play Bridge sent to Napier, Hastings and Havelock North Bridge Club Secretaries  
Email to possible new members

### **General Business**

Heater installed in ladies toilet. After discussion, it was decided that as Spring and Summer were coming a heater may not be needed. Perhaps in Winter a heater could be used in the ladies' toilet. However, some concern was expressed about the heater being left on. Sally to write to Carol Fraser

Lovelock NZ Wide pairs Friday 10 November. Linda to create a flyer advertising the tournament.

Noel Woodall is sorting out the Library of Bridge books. There will be a honesty system for borrowing the books.

The 2023 National Sport Club Survey – Alison and Sally completed.

Linda to talk to Janice Willoughby about a sign for the bar. Also check that there is a plug for the sign.

Bike rack – Council is going to lay concrete slab. The Committee suggested ask My Ride bike shop to visit the clubrooms seeing that they have shown interest in sponsoring the bike rack. Visiting the club rooms worked well in gaining Chemist Warehouse sponsorship.

Learn to Play bridge for secondary and intermediate children. No registrations yet. Ruth is going to organize Alice's involvement.

Tablecloths – Clodagh to purchase calico and 10 ml peeled foam to hold tablecloths in place. Approx cost \$250-\$300. Clodagh has organised volunteers to make the undercovers for each table.

Seats - some discussion on people experiencing cramping . The Committee thought it was not a universal problem, therefore nothing needed to be done.

Emails from Ash and Martin Oysten re demo mode on Bridge pa. Restarting the bridge pad appeared to remedy the problem.

Sally's friend has updated the Club's address on Google.

Jo, Alison and Viv met with Mel Auld from NZ Bridge and were very impressed. Mel provided some helpful feedback.

Debbie has very kindly offered to coordinate Christmas lunch again this year. The Committee asked if Debbie could bring her recipes and the Committee would be happy to make them. Hot ham, hot potatoes, all else cold.

**2024 programme and responsibilities** Most people are happy to continue in their role.

New roles:

Teresa -Membership

Linda - Director Liaison

Fundraising to be deleted

Jo to contact Lyn re Recorder role

Meg - Marketing/Advertising

Jo - Grant Applications

Colin to look into Pianola for a Bridge App.

Fujifilm Business Innovation NZ - Printing Rates change. Debbie to look at cost to change over to Ricoh.

Jubilee 2025. May be lunch and bridge. Possibly at Mahine Creagh. Sally is trying to find out the date of the inaugural Bridge club meeting.

Sitting rights granted for Adrian Rotherham.

Booking Hire. Michaela has found an alternative room and Ray White not re booking. Debbie to contact NCC re putting our name on a list of rooms available for hire.

Mahjong group want their Christmas party on the last Tuesday they play before Christmas. We are okay with them using the stove, plates etc as long as they clean up and empty the dishwasher.

Meeting finished at 12.05 pm.

Next meeting Tuesday 10 October at 10.30 am.